

Internship Position Description

Title: Communications and Community Engagement Intern

Directly reports to: Communications Director, Sheila Vargas

New Futures is a nonpartisan, nonprofit organization that advocates, educates and collaborates to prevent and reduce alcohol and other drug problems in New Hampshire through progressive policy change. New Futures envisions a State and local communities where public policies support prevention, treatments and recovery oriented efforts to reduce substance misuse problems.

New Futures is seeking a creative, ambitious and organized intern to join our communications and community engagement teams. The Communications and Community Engagement intern will assist with impacting policy change on the local level in New Hampshire while assisting with various efforts on critical advocacy campaigns in 2017.

This will be a unique and challenging opportunity to gain professional experience towards career goals in public relations, communications, policy advocacy, community engagement and legislative experience. Applicants from communities of color and/or underrepresented ethnic communities are encouraged to apply.

Development Opportunities:

- Create compelling and versatile content that will be shared statewide by influencers.
- Help manage all social media platforms for the organization.
- Heavily assist Community Engagement director with turn out and training needs.
- Assist as content editor for new-futures.org.
- Monitor national local news outlets daily for drug policy messaging.
- Author stories and feature articles for new-futures.org.
- Network with partner organizations, state officials and health care professionals.
- Assist Communications and Community Engagement Directors with all press conferences, presentations, interviews and events.
- Participation in strategizing and planning meetings.

Send cover letter, resume, and writing sample to Sheila Vargas at SVargas@New-Futures.org

- Create lasting relationships with mentors who will expose you to professional opportunities.

Qualifications:

Ideal candidates should have interest in growing as a professional in public relations, journalism, technical communications, policy advocacy, government. Applicants of all ages and careers goals are encouraged to apply and do not have to be currently enrolled in a higher education program. Our top priority is to support candidates and meet their desired learning outcomes as a developing professional. For that reason, we ask that candidates have the following proficiencies:

- Competent in Microsoft Office
- Top notch interpersonal skills
- Effective self-management and time management skills
- Excellent written and verbal skills
- Able to perform well under stress
- Familiarity with social media platforms
- Experience in content management systems (for website management)
- Previous non-profit or political campaign experience is a plus.

Hours and compensation: This internship is unpaid. If the student is currently enrolled in a higher education institution, New Futures will work with the intern's academic institution to develop an internship for academic credit in accord with the institution's internship for credit guidelines. New Futures would also be willing to work with a student to develop a volunteer internship. Hours can be structured around applicant's class/work schedule but will be no less than 10 hours per week.

For more information on New Futures please visit www.new-futures.org.